

## **STATUTES FOR PERMANENT AFFILIATION.**

In exercise of the powers conferred under the proviso to sub-section (6) of Section 45 read with Clause (g) of sub-section (1) of section 33 of the RGUHS Act (Act no. 44 of 1994) the Senate hereby makes the following Statutes.

### **Statute No. 1:**

#### **1. TITLE AND COMMENCEMENT:**

1. These Statutes shall be called Rajiv Gandhi University of Health Sciences (Grant of permanent affiliation to colleges/ institution and withdrawal of such affiliation) statutes, 1999.

I. These statutes shall come into force with effect from with effect from the date of assent of Chancellor.

#### **2. STATUTE NO. 2: ELIGIBILITY TO APPLY:**

i. A college which has completed at least five years of satisfactory performances and has fulfilled all the conditions of affiliation and has attained the academic and administrative standards as prescribed by the concerned Apex Body like Medical Council of India / Dental Council of India/ AICTE/PCI/CCIM/CCH/NCI/UGC and the University from time to time, shall be eligible for grant of permanent affiliation.

ii. In addition to complying with the conditions stipulated for continuation of affiliation, the college should have fulfilled the following conditions, also, before it could be granted permanent affiliation.

- a) The college is in undisputed possession of land.
- b) The college has constructed the building as per the blue print submitted earlier by it.
- c) The college has deposited in full the capitation fund as well as the security deposit as prescribed by the University.
- d) The college managed by the government shall have duly constituted advisory committee and the college other than Government College shall have a duly constituted Governing Council as stipulated by the concerned Apex Body the University and the Government.
- e) The staff of that college has been appointed as per the norms prescribed by the concerned Apex Body and the University.
- f) The college fulfils all the conditions stipulated in the Regulations framed by the concerned Apex Body and the statutes and ordinances of the University.
- g) The staff is being paid full salaries and other allowances regularly and timely as prescribed by the concerned Apex Body, the University and the Government.
- h) The college has the Hospital, complete in all respects, as per the stipulation of the concerned Apex Body and has achieved the Bed strength, OPD and IP admissions in required numbers in different Departments required as clinical facility.
- i) The college has a fully established Library with requisite staff to cater to the sanctioned student strength as stipulated by the concerned Apex Body/ University.
- j) The college has the Hostel facilities for Boys and Girls separately, complete in all respects, and playgrounds, and other infrastructure for co-curricular

activities of the students as per the stipulations of the concerned Apex Body/ University.

### **3. STATUTE NO. 3 APPLICATION FOR PERMANENT AFFILIATION:**

i. In the case of Government College, the Officer authorized in this behalf by the Government and in the case of other colleges, the Governing Body of the College/ institution, which shall be a body registered under the societies Registration Act or duly constituted by a Trust or a local body may apply for grant of permanent affiliation in which case such application shall be in the form prescribed by the Registrar, Rajiv Gandhi University of Health Sciences, Karnataka.

ii. A demand draft for the sum that may be prescribed as permanent affiliation fee and another demand draft for a sum that may be prescribed as Security Deposit, by the University from time to time, shall be appended to the application for grant of permanent affiliation.

- i. Such application along with such demand drafts shall reach the Registrar, not later than the date notified by the University during the PRECEDING ACADEMIC YEAR.
- ii. A letter of undertaking as prescribed by the University, on non-judicial stamp paper of value Rs. 100/- shall also be appended to the application.

### **4. STATUTE NO. 4: PARTICULARS WHICH THE APPLICATION SHOULD CONTAIN.**

1) **Whether** the college or institution has satisfied all the conditions of eligibility mentioned in the aforesaid statute No.2?

2) Whether the college has obtained the permission required for establishing the college and for having opened any new or higher courses of study from the central Government, if such permission is necessary under any Act passed by the Central Government?

3) If it is a college receiving grant in aid, whether the guidelines prescribed by the UGC, have been followed?

4) Whether the permanent affiliation fee and the security deposit as prescribed by the University has been paid or remitted by D.D?

5) Whether the letter of undertaking on required non-judicial stamp paper as prescribed by the University has been appended to the application?

### **5. Statute No. 5 what the letter of undertaking should contain.**

1. That the college will comply with all regulations prescribed under the Central Acts governing the courses run by it, and will comply with the provisions of the Act, Statutes, Ordinances, Rules and directions of the University, in matters not governed by the Regulations made by the concerned Central Act.

2. That the college will furnish such details and other information as the University or the State Government may require, so as to enable it to monitor and judge its operation towards the maintenance of the academic standards and will comply with such directions of the University or the State Government that may be issued from time to time.

3. That the composition of the Governing Council established by the Management for that college shall be as prescribed by the Central Government and /or other appropriate bodies established by the Central Acts. In respect of other colleges not governed by the provisions of any Central Act, the composition of the governing council will not ordinarily be less than 7 and more than 15 and at least one member of the Governing Council shall be a teacher representative of the said college/ institution other than the Principal and two representatives of the syndicate of RGUHS.

4. Wherever prior permission of the Central Government or prior approval of the appropriate Apex Bodies constituted under the concerned Central Act is necessary for conducting any course in the college, the college will not admit any student to such course of instruction without such prior permission.

5. That the college will impart instructions only in the subjects and the courses in the faculties for which it has been granted affiliation by the University.

6. That the number of teaching posts, qualifications and their recruitment procedure and conditions of service will be in accordance with the statutes ordinances/ rules of the University framed in accordance with the Regulations made by the concerned statutory body constituted under the Central Act and will be such as to ensure the imparting of adequate instructions to the students in the courses of studies, which are under taken by the college.

7. That the number of teaching and non-teaching staff shall be regularly and fully paid as per the pay and allowances as prescribed by the State Government/ concerned Apex Body/ University, from time to time.

8. That no levy will be imposed on the teaching and non-teaching staff for meeting recurring or non recurring expenditure, general or special for extension of the college or impose cuts in their salaries for any other purpose, without the prior sanction of the Syndicate of the University.

9. The rates of tuition fee to be charged for the students will be as per the schedule approved by the Government/ University from time to time.

10. That the academic and welfare activities of backward class and SC/ST students will be properly taken care of and the special attention will be paid by the college to their problems and that it will adhere to the Statutes, Ordinances, Regulations and Government directions on reservation in this regard.

11. That the management of the college will have its accounts audited at the end of each year by a Chartered Accountant and will make available all its annual accounts and copies of audited reports to the University and the State Government for inspection. This clause is not applicable to Government colleges.

12. That all registers and records which are required to be maintained under the Regulations of the concerned Apex Body/ University will be maintained and will be made available as and when required by the University or the concerned statutory Apex Bodies.

13. That the Hospital, Laboratory, Museum etc., will have adequate safety arrangement, gas plant, proper fittings and will be provided with regular water supply, electricity and appropriate facilities for management of Biomedical wastes.

14. If after the grant of permanent affiliation, if any change takes place in the management, teaching staff pattern, and all other changes, which affect the terms and conditions of affiliation, will forthwith be reported to the Syndicate.

15. That due provisions will, so far as circumstances permit, be made for the residence of the Principal and teaching staff near the college or institution and for hostel accommodation to the students.

16. That any scheme of provident Fund, Gratuity etc., laid down by the competent authorities will be carried out by the management.

17. That the teaching staff appointed in the college shall fulfill the qualifications laid down by the competent authorities as well as by the Ordinances issued by the University / Government /concerned Apex Body from time to time and that no person who has exceeded the age of 62 years will be appointed as full time teacher. However, in exceptional cases, it may be done after obtaining the prior permission of the University provided the concerned Apex Body has made a provision for such an appointment.

18. That the maximum number of students to any course will not exceed the intake fixed by the concerned Apex Body / Government / University.

19. That in the event of breach of any of the above undertakings, the security deposit made with the University may be forfeited in full or in part as deemed fit by the Syndicate.

#### **6. STATUTE NO.6: AFFILIATION FEE AND SECURITY DEPOSIT:**

1. The affiliation fee for granting permanent affiliation to a college shall be Rs.15.00 lakhs for a Medical College, Rs.10.00 lakhs for a Dental College and Rs. 5.00 lakhs for a Nursing, Physiotherapy, Ayurveda or Homoeopathy and such other colleges including those offering only Para medical courses or such other sum as may be fixed by the Syndicate from time to time.

2. For additional courses/ increase in intake/ additional affiliation fee as may be fixed by the syndicate from time to time will have to be paid by the college.

3. The security deposit to be made along with the application for grant of permanent affiliation shall be Rs.50.00 lakhs for a Medical College, Rs.25.00 lakhs for a Dental College and Rs.10.00 lakhs for a college in all other branches.

4. The interest accrued on the fixed deposit shall be paid to the respective college/ institution, unless the same is forfeited in full or in part by the Syndicate, after giving due opportunity to the concerned college/ institution to show cause against such action by the Syndicate.

#### **7. STATUTE NO. 7. PROCESSING OF THE APPLICATION.**

1. On receipt of the application for permanent affiliation in the prescribed form, along with the undertaking given by the management of the college, the Syndicate shall appoint a committee called as LOCAL INQUIRY COMMITTEE.
2. The committee shall consist of two or more academicians (experts) including one external member. In any of the subjects or courses conducted by the college and one other member from the Syndicate or academic council, preferably belonging to the concerned faculty.
3. No teacher of a college shall be a member of the local inquiry committee, which is to inspect that particular college.
1. The local inquiry committee shall examine the application and conduct necessary enquiry, particularly with reference to the following aspects:-
  - a) Whether the functioning of the college during the five years preceding the year from which the permanent affiliation had been sought for had been satisfactory and whether it had fulfilled all the conditions of affiliation and had attained the academic and administrative standards prescribed by the University from time to time?
  - b) If prior recognition from the Central Government or concerned Apex Body is necessary for starting or conducting any courses in that college whether such recognition had been accorded by the Central Government or such statutory Apex bodies for all the courses of study conducted by the said college?
  - c) Whether the college has fulfilled other conditions mentioned in clause (ii) of aforesaid statute No. 2?
  - d) Whether the college has deposited the security deposit and furnished the undertaking prescribed in aforesaid statute No.5?
  - e) After receipt of the report of the Local Inquiry committee, the Syndicate may make such further enquiry as may appear to it to be necessary and the syndicate after consulting the Academic Council may recommend for grant of permanent affiliation to State Government.

#### **STATUTE NO. 8**

As soon as possible, after the State Government and the University makes its order, the Registrar shall submit to the Senate a full report regarding the application for permanent affiliation and the action taken thereon and of all proceedings connected therewith.

#### **.9: MEDICAL EXAMINATION OF STUDENTS.**

Every college shall arrange for medical examination of the students of the college annually by one or more qualified Medical Officer.

#### **STATUTES NO. 10. POWER TO REQUIRE INFORMATION.**

The university may from time to time call upon the Management / Governing Council of the college to furnish such information as may be necessary either to ascertain if the college is abiding by the terms of undertaking given by it or for any other legal purposes.

#### **STATUTE NO.11. INSPECTION OF COLLEGES:**

a) It shall be within the power of the Syndicate to arrange for inspection and if necessary, for a special audit of any such non-Government colleges, for which permanent affiliation is granted. If the situation warrants, the Vice-Chancellor can arrange for surprise inspection and place the report before the Syndicate for action. After grant of permanent

affiliation the University shall inspect the college once in every three years for which the college has to submit application along with an inspection fee of Rs.50,000/- for Medical Colleges, Rs. 35,000/- for Dental Colleges, and Rs.25,000/- for all other colleges or such other sum as may be fixed by the syndicate from time to time.

b) In the event of any violation of the Regulations prescribed by the University / concerned statutory apex body, the Syndicate may order the forfeiture, in full or part of any security deposit made earlier by the college, after giving due opportunity to the concerned college/ institution to show cause against such action by the syndicate.

**STATUTE NO.12: APPLICABILITY:**

These statutes shall also be applicable to all the colleges/ institutions, which have already been granted permanent affiliation at the appropriate step of these statutes.

**STATUTE NO. 13: WITHDRAWAL OF AFFILIATION**

1. If the college to which permanent affiliation has been granted has failed to comply with or failed to observe any of the conditions of the affiliation or has conducted itself in a manner which is prejudicial to the interest of Education or has failed to comply with the directions issued from time to time, the syndicate may after consulting the Academic Council recommend to government for withdrawal of permanent affiliation in whole or in part or modify the rights conferred in the college by affiliation after following the procedure prescribed under section 48 of the Rajiv Gandhi University of Health Sciences Act 1994.

2. The permanent affiliation granted to the college shall stand withdrawn, if the Central Government / concerned Apex body withdraws recognition to that college.

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