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Annexure - 1

Guidelines for starting New B.Sc. (N) college

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019, Dated: 29.05.2020

& as per new Gazette notification 5th July 2021 INC)

Name of the Proposed College:

Sl. No.	Particulars	Existing Guidelines as per INC Norms
1.	Name of the Trust / Society	Trust / Society should be registered
2.	Date of Registration	
3.	Minimum age of the Trust / Society	Minimum 3 years
4.	Audit Statement of the Trust / Society	Past 3 year
5.	Financial worthiness	Current Account with 50 lakhs turn over for last 0. financial year
6.	6. Clinical facilities a) Hospital	Own 200 bedded Parent Hospital (Single unitary allopathic) only for Bengaluru Urban & Mangalore Urban areas. Pollution control board certificate to be produce.
		Own 100 bedded Parent Hospital (Single unitar allopathic) for rural area and all other Urba areas.
		College & Hospital should be owned by the same trust Karnataka Pollution control board certificate &
		KPMEA certificate
	b) OPD / IPD & Bed Strength	➤ OPD per day 01:03 (Student patient Ratio)
		> IPD per day
		Bed occupancy (75% minimum)
	c) Distance between Hospital & College	Maximum 10 kilometre radius in city limits
	() Distance between xxxxx print and g	Maximum 20 kilometre radius in rural areas.
7.	College Building (Own)	Owner of the building
7.	Note: Two same programs by the same institute /	> Details of property (attach all land & building related documents)
	Trust'Society Company is not allowed in the	
	same campus. The nursing institution can have all the nursing programs in the same building	Building plan approved by the competent
	but with requisite program wise infrastructure.	authority
	However, laboratories can be shared. If the	Up to date tax paid receipt
	Trust Society/Company has some other	RTC of land
	educational programs. the nursing program shall be in separate block/floor with prescribed sq.ft. area. Nursing program may be in hospital premises with a condition that it shall be in separate block/floor with prescribed sq.ft. area. Long lease by the Government will be considered. However, rented building shall not be considered as their own building. It is mandatory that institution shall have its own building within two years of its establishment. Own Building/Lease/Rented Building: a) If one of the trustee/member/director of the Trust/Society/Company desires to lease the building owned by him for nursing program, it	Internal and External photos of the building wit colleges name board. Any court case pending against the property

f			
ļ	also be ensured that lease deed that is entere		
ļ	into between the Trust/Society/ Company an	d	1
	the trustee/member/ director, owning th	e	
	building, should contain a clause that the leas	e	
	cannot be terminated for a period of 30 years		
	Further, it is clarified that, for a Nursing	i.	
1	I Institution (A.C.) 1	· }	
	Trust/Society/Company), own building would	a 1	
	be a building either owned and controlled by	1	
	the Trust/Society/Company or owned and	<u>'</u>	
	controlled by a trustee / member / director o	f	
ŧ 	the Trust/Society/ Company. That is, if the		
1	owner of the building is a trustee / member		
	director of the Trust/ Society/Company and	1	
İ	she/he leases the building to the Trust/Society/		
	Company for 30 years, it will be considered as	;	
	own building of the nursing institution.	1	
	b) A duly registered gift deed of the building in		
	favor of the Trust/Society/Company should be	: [
	construed to be "own building". Further it is	;	
	clarified that if the lease of the building is between any government authority and the		
-	Trust/Society /Company/nursing institution and		
	the lease is for 30 years or more, it will also be		
	considered as own building. Any deed of the		
	building which is not as per either clause (a) or	-	
	(b) above shall be considered as -Rented		
	Building only.		
	e) In cases of irrevocable power of attorney,		
	documents of the building should be duly		
	registered as per law.		
	d) Penalty for not having own building: Institutions which do not have their own		
	building within two years of establishment has		
į	to pay the penalty for not having the own		
	building. The penalty fees is Rs. 1 Lakh for	l	
	B.Sc. (Nursing) Program for 6 consecutive	l	
	years. Even after 6 years if the institution does		
	not have own building then action shall be		
	taken under Section 14 of the Act. However, a		
	lease of 30 years is permissible with the trustee/member/director of the Trust/Society/		
	Company.		
8.	Building (Rent / Lease)	>	Portal / Lanca agreement for mining 20
9.	Infrastructure		Rental / Lease agreement for minimum 30 years
[a) Teaching Block	>	Minimum 23,200 sq.ft (As per new Gazette)
	b) Class Room	>	4 Rooms (Each 900 Sq.ft) (As per new Gazette)
		>	Minimum 07
	c) Laboratories	A	
		<i>P</i>	Area 2400 sqft
	d) Library Books	>	Minimum 3000 Books / indented (Write as 500 different sub titles)
	e) Room for audio visual Aids	>	Minimum 600 sqft
	f) Hostel facilities for students	<u> </u>	Minimum 30,000 sqft
10.	Staff details	<u> </u>	
11.	Principal		Each Cadre wise with Govt. ID proof of identity 01 - (15 year experience after M.Sc(N) &
	1	>	Registration certificate
12.	Other Teaching faculties	>	17 – Write cadre wise
13.	Vehicle Details	>	Bus (50 Seater)
1-1.	Sports & Recreation Facilities	>	Out door Facility & Indoor Facility
	· · · · · · · · · · · · · · · · · · ·	1	



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4th T' Block, Jayanagar, Bangalore – 560 041.

Annexure-2

Guidelines for Additional courses (M.Sc Nursing)

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019. Dated: 29.05.2020 & as per new Gazette notification 5th July 2021 INC)

Name of the college:

	full Address)		CALE DICA	
Sl. No.	Particulars	Existing Guidelines as per INC Norms		
1.	Name of the Trust Society	Trust Society should be registered		
2.	Date of Registration		01	
3.	Year in which college has started	Minimum 04 years		
4.	How many batches passed out [B.Sc (N)]			
5	Passing percentage of last 03 years	t vis dans (New Decidential)		
6.	Location of the Institution	Institutional Area (Non Residential) Current Account with 50 lakhs turn over for last 03 financial year		
7.	Financial worthiness	Curre	Own 200 bedded Parent Hospital (Single unitary allopathic) only	
8.	Clinical facilities	_	for Bengaluru Urban & Mangalore Urban areas. KPMEA &	
ļ	I a stronger		Pollution control board certificate to be produced.	
!	a) Hospital		Own 100 bedded Parent Hospital (Single unitary allopathic) for	
		>	rural area and all other Urban areas.	
1	ļ			
Ì I		\triangleright	College & Hospital should be owned by the same trust	
ļ	j		Karnataka Pollution control board certificate & KPMEA	
;	; }	>	certificate to be produced.	
	b) OPD IPD & Bed Strength	<u> </u>	OPD per day 01:03 (Student patient Ratio)	
1	i of b a backetting			
	!	>	IPI) per day	
		>	Bed occupancy (75% minimum)	
	c) Distance between Hospital & College	À	Maximum 10 kilometre radius in city limits	
į		>	Maximum 20 kilometre radius in rural areas.	
9.	College Building (Own)	>	Owner of the building	
	Note:	>	Details of property (attach all land & building related documents)	
	Two same programs by the same institute Trust Society Company is not allowed in the	>	Total sqft 23.200 Sq.ft.	
	same campus. The nursing institution can have	>	Building plan approved by the competent authority	
!	all the nursing programs in the same building but with requisite program wise infrastructure. However, laboratories can be shared. If the Trust Society Company has some other	-	Up to date tax paid receipt	
!		-		
1		>	RTC of land	
1		1		
	educational programs, the nursing program shall			
!	be in separate block floor with prescribed sq.ft.			
	area. Nursing program may be in hospital	ļ		
	premises with a condition that it shall be in			
	separate block floor with prescribed sq.ft. area.			
1	Long lease by the Government will be			
1	considered.	1		
	However, rented building shall not be considered			
!	as their own building. It is mandatory that institution shall have its own building within two			
1	years of its establishment.	>	Internal and External photos of the building with colleges	
İ	Own Building Lease Rented Building:		name board.	
1	a) If one of the trustee member director of the		name odaru.	
İ	Trust Society Company desires to lease the	1.	e Carata Carata	
1	building owned by him for nursing program. it	>	Any court case pending against the property	
i	should be for a period of 30 years. It should also			
1	be ensured that lease deed that is entered into	1		
	hetween the Trust Society Company and the			
İ	trustee member director, owning the building.			
	should contain a clause that the lease deed	ì		
	cannot be terminated for a period of 30 years.			
İ	Further, it is clarified that, for a Nursing		İ	
	Institution (Managed by			
1	aTrust Society Company), own building would	1		
	be a building either owned and controlled by the			
1	Trust Society Company or owned and controlled	<u>.L.</u>		

	by a trustee member director of the		
!	Trust Society Company. That is, if the owner of	1	
	the building is a trustee member director of		1
!	the Trust Society Company and she he leases		1
	the building to the Trust Society		
	Company for 30 years, it will be considered as	1	!
1	own building of the nursing institution.	1	
!	b) A duly registered gift deed of the building in		
	favor of the Trust Society Company should be		!
1	construed to be "own building". Further it is		
	clarified that if the lease of the building is		
	between any government authority and the		
	Trust'Society Company nursing institution and		i i
	the lease is for 30 years or more, it will also be		
	considered as own building. Any deed of the		
İ	building which is not as per either clause (a) or		i
-	(b) above shall be considered as —Rented		
	Building only.		
	c) In cases of irrevocable power of attorney,		
•	documents of the building should be duly	•	
 	registered as per law.	1	
•	d) Penalty for not having own building:	į '	
·	Institutions which do not have their own	']
!	building within two years of establishment has to	! '	
!	pay the penalty for not having the own building.	1 '	
'	The penalty fees is Rs. 1 Lakh for B.Sc.	'	
ļ '	(Nursing) Program for 6 consecutive years. Even	1	
j ,	after 6 years if the institution does not have own	'	
	building then action shall be taken under Section	1	
	14 of the Act. However, a lease of 30 years is	1	
	permissible with the trustee member director of the Trust Society Company.	1 1	
16	†	<u> </u>	
10.	Building (Rent. Lease)	>	Rental / Lease agreement for minimum 30 years
11.	Infrastructure	>	Minimum 23,200 sq.ft (As per new Gazette)
!	a) Teaching Block	<u>i</u>	
	b) Class Room	>	4 Rooms (Each 900 Sq.ft) (As per new Gazette)
į į	c) Laboratories	>	Minimum 07
	d) Library Books	>	Area 2400 sq.ft.
!		>	Minimum 3000 Books indented (Write as 500 different sub titles)
	e) Room for audio visual Aids	>	Minimum 600 sqft
ļ	f) Hostel facilities for students	اخز	Minimum 30,000 sqti
[If Institution College clubbed with Non-Nursing	٠	Separate teaching block for Nursing college
· }	programme		Schaige reacting more to truining conege
	If Institution College clubbed within Hospital premises	سر ا	Separate teaching block for Nursing college
12.	Faculties details		Each Cadre wise with Govi. ID proof of identity
	a) Principal	خز	01 - (15 year experience after M.Sc(N) & Registration certificate
ŀ	b) Other Teaching faculties	>	17 – Write cadre wise
	, ·	J J.	
}		>	Eligible Guides list.
	c) Worden Hostel staff details	>	
13.	Vehicle Details	>	Bus (50 Seater)
14.	Sports & Recreation Facilities	<u> </u>	Out door Facility & Indoor Facility



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Annexure - 5

Guidelines for seat increase intake for B.Sc (N) course

(Check list for Verification of documents as per GOK Circular vide No. MED 261/MPS 2019. Dated: 29.05.2020 & as per new Gazette

	notifica	tion 5".	July 2021 INC)
	of the college:		
	full Address)		Existing Guidelines as per INC Norms
Sl. No.	Particulars		Existing Guidennes as per five Tvorins
1.	Existing course with in intake		
2.	GOK order for the existing course		
3.	Admission & Passing percentage for last 0.	years	
4.	Name of the Trust Society		
5.	Date of Registration		
6.	Minimum age of the Trust / Society		Minimum 3 years
7.	Audit Statement of the Trust / Society	Past 03 year	
8.	Financial worthiness	Current Account with 50 Lakhs turn over for last 03 year	
9.	Clinical facilities a) Hospital Maximum 100 seats will be sanctioned for	>	Own 200 bedded Parent Hospital (Single unitary allopathic) only for Bengaluru Urban & Mangalore Urban areas. KPMEA & Pollution control board certificate to be produced. Own 100 bedded Parent Hospital (Single unitary allopathic) for
	B.Sc. Nursing programme for which institute must have parent medical college or parent	>	rural area and all other Urban areas. College & Hospital should be owned by the same trust
 	hospital having 300 beds or above	>	Karnataka Pollution control board certificate & KPMEA certificate to be produced.
	b) OPD / IPD & Bed Strength	>	OPD per day 01:03 (Student patient Ratio)
		>	IPD per day
		>	Bed occupancy (75% minimum)
	c) Distance between Hospital & College	>	Maximum 10 kilometre radius in city limits
		>	Maximum 20 kilometre radius in rural areas.
10.	College Building (Own)	>	Owner of the building
1	Note:	>	Details of property (attach all land & building related

documents)

RTC of land

Total sqft 23,200 Sq.ft.

Up to date tax paid receipt

Note:

Two same programs by the same institute Trust Society Company is not allowed in the same campus. The nursing institution can have all the nursing programs in the same building but with requisite program wise infrastructure. However, laboratories can be shared. If the Trust Society Company has educational programs, the nursing program shall be in separate block floor with prescribed sq.ft. area. Nursing program may be in hospital premises with a condition that it shall be in separate block floor with prescribed sq.ft. area. Long lease by the Government will be considered. However, rented building shall not be considered

as their own building. It is mandatory that institution shall have its own building within two years of its establishment. Own Building Lease Rented Building: a) If one of the trustee member director of the Trust Society Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years. It should also be ensured that lease deed that is entered into between the Trust Society Company and the

trustee member director, owning the building. should contain a clause that the lease deed cannot be terminated for a period of 30 years. Further, it is clarified that, for a Nursing Internal and External photos of the building with colleges name board.

Building plan approved by the competent authority

Any court case pending against the property

	<u> </u>		
	Institution (Managed by		
Ì	a Trust Society Company), own building would		
	be a building either owned and controlled by the		
	Trust Society Company or owned and controlled by a trustee member director of the		
	Trust Society. Company. That is, if the owner of		
	the building is a trustee member 'director of		
	the Trust Society Company and she he leases		
	the building to the Trust Society.		
	Company for 30 years, it will be considered as		
	own building of the nursing institution.		
	b) A duly registered gift deed of the building in		
	favor of the Trust Society Company should be		1
	construed to be "own building". Further it is		
	clarified that if the lease of the building is		
	between any government authority and the		
	Trust Society Company nursing institution and the lease is for 30 years or more, it will also be		
	considered as own building. Any deed of the		
	building which is not as per either clause (a) or		
•	(b) above shall be considered as —Rented		·
İ	Building only.		
İ	c) In cases of irrevocable power of attorney,		
i	documents of the building should be duly	1	
	registered as per law.	İ	
İ	d) Penalty for not having own building:	1	
	Institutions which do not have their own		
	building within two years of establishment has to pay the penalty for not having the own building.	i	
1	The penalty fees is Rs. 1 Lakh for B.Sc.	ĺ	
	(Nursing) Program for 6 consecutive years. Even	İ '	
	after 6 years if the institution does not have own	'	
-	building then action shall be taken under Section	1	
į	14 of the Act. However, a lease of 30 years is	f '	
	permissible with the trustee member director of	1 '	
	the Trust Society' Company.	 '	
11.	Building (Rent / Lease)	>	Rental Lease agreement for minimum 30 years
12.	Infrastructure :		
	a) Teaching Block	>	Minimum 23,200 sq.ft (As per new Gazette)
	b) Class Room	>_	4 Rooms (Each 900 Sq.ft) (As per new Gazette)
!	c) Laboratories	>	Minimum 07
1	d) Library Books	٦	Area 2400 sqft
!		>	Minimum 3000 Books indented (Write as 500 different sub titles)
	Room for audio visual Aids		Minimum 600 sqft
	Hostel facilities for students		Minimum 30,000 sqft
13.	Staff details Principal	>	As per the intake refer INC guideline
14.	Principal Other Teaching faculties	7	As per INC Gazette notification for no. of seats.
16.	Vehicle Details	>	Bus
17.	Sports & Recreation Facilities	<u>ر</u> حر	Out door Facility & Indoor Facility
	Sports & Recreation Facilities		Oil tool Facility & history activy



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Annexure - 3

Guidelines for Change of Address of the Nursing College

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019, Dated: 29.05.2020 & as per INC Guidelines)

Sl. No.	Particulars		Existing Guidelines as per INC Norms
1.	Name of the College		
2.	Address	>_	Old Address
		>	New Address
		>	Same or other city
3.	GOK order		
4.	Name of the Trust / Society		
5.	Date of Registration		
6.	Minimum age of the Trust / Society	Min	imum 3 years
7.	Audit Statement of the Trust / Society	Pas	t 03 year
8.	Financial worthiness	Cur year	rent Account with 50 lakhs turn over for last 03
9.	Clinical facilities a) Hospital	>	Own 200 bedded Parent Hospital (Single unitary allopathic) only for Bengaluru Urban & Mangalore Urban areas, KPMEA & Pollution control board certificate to be
	u, 1100pt	>	produced. Own 100 bedded Parent Hospital (Single unitary allopathic) for rural area and all other Urban areas.
		>	College & Hospital should be owned by the same trust
		À	Karnataka Pollution control board certificate & KPMEA certificate to be produced.
	b) OPD / IPD & Bed Strength	>	OPD per day 01:03
	_	>	IPD per day
 		>	Bed occupancy (75% minimum)
<u> </u>	c) Distance between Hospital & New	>	Maximum 10 kilometre radius in city limits
ļ	College Premises	>	Maximum 20 kilometre radius in rural areas.
10.	Building	>	Internal & External photos of the building with college name board at new premises
11.	Own Building details (New Premises)	>	Owner details
		>	Property No. (Local body PID)
		>	Building plan approved by the competent authority
		>	Up to date tax paid receipt
		>	Any court case pending against the property
12.	Building - Rent / Lease (New Premises)	>	Owner details
12.	Dunding Trems Bodo (1.15.) X terminal	>	Rental / Lease agreement for minimum 30 years
13.	Sports & Recreation Facilities	>	Out door Facility & Indoor Facility





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Annexure - 4

Guidelines for Change of Name of the Nursing College

(Check list for Verification of documents as per GOK Circular vide No. MED 261 MPS 2019, Dated: 29.05.2020 & as per INC Guidelines)

Sl. No.	Particulars	Existing Guidelines as per INC Norms
1.	Name of the Nursing College with full address as per RGUHS Notification	
2.	GOK order	
3.	Proposed new name of the college	
4.	Name of the Trust / Society	
5.	Date of Registration	
6.	Minimum age of the Trust / Society	Minimum 3 years
7.	Audit Statement of the Trust / Society	Past 03 year
8.	Financial worthiness	Current Account with 50 Lakhs turn over for last 03 year

