



ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ

4ನೇ ಟಿ ಬ್ಲಾಕ್, ಜಯನಗರ, ಬೆಂಗಳೂರು - 560 041.

RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCE, KARNATAKA

4TH 'T' Block, Jayanagar, Bangalore - 560 041.

Annexure-2

Guidelines for Additional courses (M.Sc Nursing)

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019, Dated: 29.05.2020 & as per new Gazette notification 5th July 2021 INC)

Name of the college:
(With full Address)

Sl. No.	Particulars	Existing Guidelines as per INC Norms
1.	Name of the Trust / Society	Trust / Society should be registered
2.	Date of Registration	
3.	Year in which college has started	Minimum 04 years
4.	How many batches passed out [B.Sc (N)]	
5.	Passing percentage of last 03 years	
6.	Location of the Institution	Institutional Area (Non Residential)
7.	Financial worthiness	Current Account with 15 lakhs turn over for last 03 financial year (cumulative)
8.	Clinical facilities	
	a) Hospital	<ul style="list-style-type: none"> ➤ Own 200 bedded Parent Hospital (Single unitary allopathic) for Bengaluru Urban & Mangalore Urban, KPMEA & Pollution control board certificate ➤ Own 100 bedded Parent Hospital (Single unitary allopathic) for rural area ➤ College & Hospital should be owned by the same trust ➤ Karnataka Pollution control board certificate & KPMEA certificate
	b) OPD / IPD & Bed Strength	<ul style="list-style-type: none"> ➤ OPD per day 01:03 (Student patient Ratio) ➤ IPD per day ➤ Bed occupancy (75% minimum)
	c) Distance between Hospital & College	<ul style="list-style-type: none"> ➤ Minimum 10 kilometre radius in city limits ➤ Maximum 20 kilometre radius in rural areas.
9.	<p>College Building (Own)</p> <p>Note: Two same programs by the same institute / Trust/Society/Company is not allowed in the same campus. The nursing institution can have all the nursing programs in the same building but with requisite program wise infrastructure. However, laboratories can be shared. If the Trust/Society/Company has some other educational programs, the nursing program shall be in separate block/floor with prescribed sq.ft. area. Nursing program may be in hospital premises with a condition that it shall be in separate block/floor with prescribed sq.ft. area. Long lease by the Government will be considered.</p> <p>However, rented building shall not be considered as their own building. It is mandatory that institution shall have its own building within two years of its establishment.</p> <p>Own Building/Lease/Rented Building: a) If one of the trustee/member/director of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years. It should also be ensured that lease deed that is entered into between the Trust/Society/ Company and the trustee/member/ director, owning the building, should contain a clause that the lease deed cannot be terminated for a period of 30 years. Further, it is clarified that, for a Nursing Institution (Managed by a Trust/Society/Company), own building would be a building either owned and controlled by the Trust/Society/Company or owned and controlled by a trustee / member / director of the Trust/Society/ Company. That is, if the owner of</p>	<ul style="list-style-type: none"> ➤ Owner of the building ➤ Details of property (attach all land & building related documents) ➤ Total sqft 23.200 Sq.ft. ➤ Building plan approved by the competent authority ➤ Up to date tax paid receipt ➤ RTC of land ➤ Any court case pending against the property

	<p>the building is a trustee / member / director of the Trust/ Society/Company and she/he leases the building to the Trust/Society/ Company for 30 years, it will be considered as own building of the nursing institution.</p> <p>b) A duly registered gift deed of the building in favor of the Trust/Society/Company should be construed to be “own building”. Further it is clarified that if the lease of the building is between any government authority and the Trust/Society /Company/nursing institution and the lease is for 30 years or more, it will also be considered as own building. Any deed of the building which is not as per either clause (a) or (b) above shall be considered as —Rented Building only.</p> <p>c) In cases of irrevocable power of attorney, documents of the building should be duly registered as per law.</p> <p>d) Penalty for not having own building: Institutions which do not have their own building within two years of establishment has to pay the penalty for not having the own building. The penalty fees is Rs. 1 Lakh for B.Sc. (Nursing) Program for 6 consecutive years. Even after 6 years if the institution does not have own building then action shall be taken under Section 14 of the Act. However, a lease of 30 years is permissible with the trustee/member/director of the Trust/Society/ Company.</p>		
10.	Building (Rent / Lease)	➤	Rental / Lease agreement for minimum 30 years
11.	Infrastructure	➤	Minimum 23,200 sq.ft (As per new Gazette)
	a) Teaching Block	➤	4 Rooms (Each 900 Sq.ft) (As per new Gazette)
	b) Class Room	➤	Minimum 07
	c) Laboratories	➤	Area 2400 sq.ft.
	d) Library Books	➤	Minimum 3000 Books / indented (Write as 500 different sub titles)
	e) Room for audio visual Aids	➤	Minimum 600 sqft
	f) Hostel facilities for students	➤	Minimum 30,000 sqft
	If Institution / College clubbed with Non-Nursing programme	➤	Separate teaching block for Nursing college
	If Institution / College clubbed within Hospital premises	➤	Separate teaching block for Nursing college
12.	Faculties details		Each Cadre wise with Govt. ID proof of identity
	a) Principal	➤	01 - (15 year experience after M.Sc(N) & Registration certificate
	b) Other Teaching faculties	➤	17 – Write cadre wise
		➤	Eligible Guides list.
	c) Worden / Hostel staff details	➤	
13.	Vehicle Details	➤	Bus (50 Seater)
14.	Sports & Recreation Facilities	➤	Out door Facility & Indoor Facility



ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ

4ನೇ ಟಿ ಬ್ಲಾಕ್, ಜಯನಗರ, ಬೆಂಗಳೂರು - 560 041.

RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCE, KARNATAKA

4TH 'T' Block, Jayanagar, Bangalore - 560 041.

Annexure - 5

Guidelines for seat increase intake for B.Sc (N) course

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019, Dated: 29.05.2020 & as per new Gazette notification 5th July 2021 INC)

Name of the college:

(With full Address)

Sl. No.	Particulars	Existing Guidelines as per INC Norms	
1.	Existing course with in intake		
2.	GOK order for the existing course		
3.	Admission & Passing percentage for last 03 years		
4.	Name of the Trust / Society		
5.	Date of Registration		
6.	Minimum age of the Trust / Society	Minimum 2 years	
7.	Audit Statement of the Trust / Society	Past 03 year	
8.	Financial worthiness	Current Account with 15 Lakhs turn over for last 03 year (cumulative)	
9.	Clinical facilities a) Hospital Maximum 100 seats will be sanctioned for B.Sc. Nursing programme for which institute must have parent medical college or parent hospital having 300 beds or above	➤ Own 200 bedded Parent Hospital (Single unitary allopathic) for Bengaluru Urban & Mangalore Urban, KPMEA & Pollution control board certificate	
		➤ Own 100 bedded Parent Hospital (Single unitary allopathic) for rural area	
		➤ College & Hospital should be owned by the same trust	
		➤ Karnataka Pollution control board certificate & KPMEA certificate	
		b) OPD / IPD & Bed Strength	➤ OPD per day 01:03 (Student patient Ratio)
		➤ IPD per day	
		➤ Bed occupancy (75% minimum)	
c) Distance between Hospital & College	➤ Minimum 10 kilometre radius in city limits		
	➤ Maximum 20 kilometre radius in rural areas.		
10.	College Building (Own) Note: Two same programs by the same institute / Trust/Society/Company is not allowed in the same campus. The nursing institution can have all the nursing programs in the same building but with requisite program wise infrastructure. However, laboratories can be shared. If the Trust/Society/Company has some other educational programs, the nursing program shall be in separate block/floor with prescribed sq.ft. area. Nursing program may be in hospital premises with a condition that it shall be in separate block/floor with prescribed sq.ft. area. Long lease by the Government will be considered. However, rented building shall not be considered as their own building. It is mandatory that institution shall have its own building within two years of its establishment. Own Building/Lease/Rented Building: a) If one of the trustee/member/director of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years. It should also be ensured that lease deed that is entered into between the Trust/Society/ Company and the trustee/member/ director, owning the building, should contain a clause that the lease deed	➤ Owner of the building	
		➤ Details of property (attach all land & building related documents)	
		➤ Total sqft 23.200 Sq.ft.	
		➤ Building plan approved by the competent authority	
		➤ Up to date tax paid receipt	
		➤ RTC of land	
		➤ Any court case pending against the property	

	<p>cannot be terminated for a period of 30 years. Further, it is clarified that, for a Nursing Institution (Managed by a Trust/Society/Company), own building would be a building either owned and controlled by the Trust/Society/Company or owned and controlled by a trustee / member / director of the Trust/Society/ Company. That is, if the owner of the building is a trustee / member / director of the Trust/ Society/Company and she/he leases the building to the Trust/Society/ Company for 30 years, it will be considered as own building of the nursing institution.</p> <p>b) A duly registered gift deed of the building in favor of the Trust/Society/Company should be construed to be “own building”. Further it is clarified that if the lease of the building is between any government authority and the Trust/Society /Company/nursing institution and the lease is for 30 years or more, it will also be considered as own building. Any deed of the building which is not as per either clause (a) or (b) above shall be considered as —Rented Building only.</p> <p>c) In cases of irrevocable power of attorney, documents of the building should be duly registered as per law.</p> <p>d) Penalty for not having own building: Institutions which do not have their own building within two years of establishment has to pay the penalty for not having the own building. The penalty fees is Rs. 1 Lakh for B.Sc. (Nursing) Program for 6 consecutive years. Even after 6 years if the institution does not have own building then action shall be taken under Section 14 of the Act. However, a lease of 30 years is permissible with the trustee/member/director of the Trust/Society/ Company.</p>		
11.	Building (Rent / Lease)	➤	Rental / Lease agreement for minimum 30 years
12.	Infrastructure :		
	a) Teaching Block	➤	Minimum 23,200 sq.ft (As per new Gazette)
	b) Class Room	➤	4 Rooms (Each 900 Sq.ft) (As per new Gazette)
	c) Laboratories	➤	Minimum 07
	d) Library Books	➤	Area 2400 sqft
		➤	Minimum 3000 Books / indented (Write as 500 different sub titles)
	Room for audio visual Aids		Minimum 600 sqft
	Hostel facilities for students		Minimum 30,000 sqft
13.	Staff details	➤	As per the intake refer INC guideline
14.	Principal	➤	01
15.	Other Teaching faculties	➤	As per INC Gazette notification for no. of seats.
16.	Vehicle Details	➤	Bus
17.	Sports & Recreation Facilities	➤	Out door Facility & Indoor Facility



ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ

4ನೇ ಟಿ ಬ್ಲಾಕ್, ಜಯನಗರ, ಬೆಂಗಳೂರು - 560 041.

RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCE, KARNATAKA

4TH 'T' Block, Jayanagar, Bangalore - 560 041.

Annexure - 3

Guidelines for Change of Address of the Nursing college

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019, Dated: 29.05.2020 & as per INC Guidelines)

Sl. No.	Particulars	Existing Guidelines as per INC Norms
1.	Name of the College	
2.	Address	<ul style="list-style-type: none">➤ Old Address➤ New Address➤ Same or other city
3.	GOK order	
4.	Name of the Trust / Society	
5.	Date of Registration	
6.	Minimum age of the Trust / Society	Minimum 2 years
7.	Audit Statement of the Trust / Society	Past 03 year
8.	Financial worthiness	Current Account with 15 Lakhs turn over for last 03 year (cumulative)
9.	Clinical facilities	<ul style="list-style-type: none">➤ Own 100 bedded Parent Hospital
	a) Hospital	<ul style="list-style-type: none">➤ Managed and controlled by a member of the Trust➤ The owner of the Hospital is a member of the Trust➤ Pollution control board certificate for 100 beds
	b) OPD / IPD & Bed Strength	<ul style="list-style-type: none">➤ OPD per day 01:03➤ IPD per day➤ Bed occupancy
	c) Distance between Hospital & New College Premises	<ul style="list-style-type: none">➤ Minimum 10 kilometre radius in city limits➤ Minimum 20 kilometre radius in rural areas.
10.	Building	<ul style="list-style-type: none">➤ Internal & External of the building with college name board at new premises
11.	Own Building details (New Premises)	<ul style="list-style-type: none">➤ Owner details➤ Property No. (Local body PID)➤ Building plan approved by the competent authority➤ Up to date tax paid receipt➤ Any court case pending against the property
12.	Building - Rent / Lease (New Premises)	<ul style="list-style-type: none">➤ Owner details➤ Rental / Lease agreement for minimum 05 years
13.	Sports & Recreation Facilities	<ul style="list-style-type: none">➤ Out door Facility & Indoor Facility



ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ

4ನೇ ಟಿ ಬ್ಲಾಕ್, ಜಯನಗರ, ಬೆಂಗಳೂರು - 560 041.

RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCE, KARNATAKA

4TH 'T' Block, Jayanagar, Bangalore - 560 041.

Annexure - 4

Guidelines for Change of Name of the Nursing college

(Check list for Verification of documents as per GOK Circular vide No. MED/261/MPS/2019, Dated: 29.05.2020 & as per INC Guidelines)

Sl. No.	Particulars	Existing Guidelines as per INC Norms
1.	Name of the Nursing College with full address as per RGUHS Notification	
2.	GOK order	
3.	Proposed new name of the college	
4.	Name of the Trust / Society	
5.	Date of Registration	
6.	Minimum age of the Trust / Society	Minimum 2 years
7.	Audit Statement of the Trust / Society	Past 03 year
8.	Financial worthiness	Current Account with 15 Lakhs turn over for last 03 year (cumulative)